

**SUBDIVISION APPLICATION**  
For San Jacinto County, Texas

This form must be filled out in its entirety and submitted along with all documents required by the San Jacinto County Subdivision and Development Rules.

Proposed Name of Subdivision: \_\_\_\_\_

Precinct in which the Subdivision Lies: \_\_\_\_\_

Precinct Commissioner: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_

Telephone No: \_\_\_\_\_ (Address) \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip)  
Alternate Phone No. \_\_\_\_\_

Date Plat Filed: \_\_\_\_\_

Total Acreage of Development: \_\_\_\_\_ Total Acreage of Lots: \_\_\_\_\_

Intended Use of Lots: \_\_\_\_\_

Residential: \_\_\_\_\_ Commercial/Industrial: \_\_\_\_\_

Total Number of Lots: \_\_\_\_\_ Smallest Lot's Acreage: \_\_\_\_\_

Frontage on Existing Road: \_\_\_\_\_

County Road: \_\_\_\_\_

State Road: \_\_\_\_\_

Other Road: \_\_\_\_\_

Property Address/Location: \_\_\_\_\_

Current Legal Description: \_\_\_\_\_

Current Land Area: \_\_\_\_\_ Acres

City ETJ:  Yes  No City Name: \_\_\_\_\_

Is there Floodplain within Subdivision Boundary?  Yes  No

School District(s): \_\_\_\_\_

New Roads in Development: \_\_\_\_\_

Public Roads: \_\_\_\_\_

Private Roads: \_\_\_\_\_

Source of Water: \_\_\_\_\_

(Public Water Supply, Rainwater Catchment, Private Well, Shared Well)

Anticipated Wastewater System: \_\_\_\_\_

(Conventional Septic System, Class I Permitted System, Collective Sanitary Sewer)

Final Plat with Streets or Drainage Improvements Only

Fiscal Security Type: \_\_\_\_\_

Fiscal Security Expiration Date (If applicable): \_\_\_\_\_

Note: See County Clerk for a list of County Officials (Judge, Commissioners and their addresses)

**UTILITY CHECKLIST**  
For San Jacinto County, Texas

This form must be filled out in its entirety and submitted with Infrastructure Development Plan Survey Application.

UTILITY CHECKLIST INSTRUCTIONS

Applicant must take copy of plat to each utility for review and comment to ensure coordination for any and all easements required as a condition of utility service or tract access. Original signatures required.

**ELECTRIC UTILITY:** Company Name: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Approved As-Is: \_\_\_\_\_ Easement(s) Required: \_\_\_\_\_  
Describe Required Easement(s): \_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

**TELEPHONE UTILITY:** Company Name: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Approved As-Is: \_\_\_\_\_ Easement(s) Required: \_\_\_\_\_  
Describe Required Easement(s): \_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

**WATER UTILITY (If Applicable):** Company Name: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Approved As-Is: \_\_\_\_\_ Easement(s) Required: \_\_\_\_\_  
Describe Required Easement(s): \_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

**SEWER UTILITY (If Applicable):** Company Name: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Approved As-Is: \_\_\_\_\_ Easement(s) Required: \_\_\_\_\_  
Define Required Easement(s): \_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

**TEXAS DEPARTMENT OF TRANSPORTATION (If frontage on state-maintained roadway):**  
Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

**PRELIMINARY PLAT CHECKLIST**  
San Jacinto County, Texas

Subdivision Name: \_\_\_\_\_

**APPLICATION MATERIALS**

- Eight (8) blue line copies of plat
- Application fees
- Tax Certificate
- Letter from 911 Addressing Department  
(Approving road names)
- Completed subdivision application
- Letter of water/wastewater availability

**GENERAL INFORMATION**

Comments

- |  |                          |       |
|--|--------------------------|-------|
| Subdivision name                             | <input type="checkbox"/> | _____ |
| Boundary lines/total acreage                 | <input type="checkbox"/> | _____ |
| # of lots/size categories                    | <input type="checkbox"/> | _____ |
| Acreage & dimensions of lots                 | <input type="checkbox"/> | _____ |
| Parks, squares, greenbelts, schools, etc.    | <input type="checkbox"/> | _____ |
| Adjoining subdivisions/property owners       | <input type="checkbox"/> | _____ |
| Name & address or surveyor/engineer          | <input type="checkbox"/> | _____ |
| Name & address of owner/applicant            | <input type="checkbox"/> | _____ |
| Area map showing general location            | <input type="checkbox"/> | _____ |
| North arrow, scale, and date                 | <input type="checkbox"/> | _____ |
| Boundary lines of counties, cities, and ETJs | <input type="checkbox"/> | _____ |
| School district note or boundaries           | <input type="checkbox"/> | _____ |

Subdivision Name: \_\_\_\_\_

**FLOODPLAIN AND DRAINAGE INFORMATION**

Comments

- |  |                          |       |
|--|--------------------------|-------|
| Elevation Contours (10'/NGVD '83)      | <input type="checkbox"/> | _____ |
| FEMA flood hazard areas                | <input type="checkbox"/> | _____ |
| Additional 100-year flood contours     | <input type="checkbox"/> | _____ |
| 100-year flood benchmark & lat/long    | <input type="checkbox"/> | _____ |
| Drainage plan                          | <input type="checkbox"/> | _____ |
| Location & size of drainage structures | <input type="checkbox"/> | _____ |
| Streams, rivers, ponds, and lakes      | <input type="checkbox"/> | _____ |

**STREETS & RIGHT OF WAY INFORMATION**

- |   |                          |       |
|---|--------------------------|-------|
| Location, length, and ROW widths          | <input type="checkbox"/> | _____ |
| Location, size of easements/driveways     | <input type="checkbox"/> | _____ |
| # of feet road frontage on each lot       | <input type="checkbox"/> | _____ |
| Location of depth gauges (100-year flood) | <input type="checkbox"/> | _____ |

**WATER, WASTEWATER, UTILITIES INFORMATION:**

- |   |                          |       |
|---|--------------------------|-------|
| Electric, phone, gas, and utility providers | <input type="checkbox"/> | _____ |
| Location of utility easements               | <input type="checkbox"/> | _____ |
| Water & sewer utility providers             | <input type="checkbox"/> | _____ |
| On-site sewage facility planning report     | <input type="checkbox"/> | _____ |

**FINAL PLAT CHECKLIST**  
San Jacinto County, Texas

Subdivision Name: \_\_\_\_\_

**APPLICATION MATERIALS**

- Two (2) Mylar copies of plat
- Twelve (12) blue line copies of plat
- Electronic copy of plat   
(copy must be in dxf format in a version no earlier than one version from current)
- Application Fees
- Tax certificate(s)
- Letter from 911 Addressing Department   
(Approving road names)
- Completed subdivision application
- Utility Checklist
- Construction fiscal surety
- Letter of water/wastewater availability
- Construction plans for streets/drainage and   
construction cost estimate with engineer's  
seal and signature
- Geotechnical Report with engineer's seal and   
signature

**GENERAL INFORMATION**

Comments

- |                             |                          |       |
|-----------------------------|--------------------------|-------|
| Final plat requirements     | <input type="checkbox"/> | _____ |
| Bearings and dimensions     | <input type="checkbox"/> | _____ |
| Monumentation description   | <input type="checkbox"/> | _____ |
| Location to original survey | <input type="checkbox"/> | _____ |
| Lot and block numbers       | <input type="checkbox"/> | _____ |
| Acreage of all lots         | <input type="checkbox"/> | _____ |

Subdivision Name: \_\_\_\_\_

**FLOODPLAIN AND DRAINAGE INFORMATION**

Comments

100-Year benchmarks and finished floor elevations)

\_\_\_\_\_

100-Year monument lat/long

\_\_\_\_\_

**STREETS & RIGHT OF WAY INFORMATION**

Length type of streets

\_\_\_\_\_

Total area of ROW dedicated to public

\_\_\_\_\_

Homeowners road maintenance agreement

\_\_\_\_\_

Minimum driveway culvert size

\_\_\_\_\_

**WATER, WASTEWATER, UTILITIES INFORMATION:**

Viable percolation area

\_\_\_\_\_

Water supply warning statement

\_\_\_\_\_

Wastewater permit statement

\_\_\_\_\_

**OTHER PLAT NOTES:**

Development permit statement

\_\_\_\_\_

**INFRASTRUCTURE DEVELOPMENT PLAN AND FINAL SURVEY APPLICATION**  
For San Jacinto County, Texas

This form must be filled out in its entirety and submitted along with all documents required by the San Jacinto County Subdivision and Development Rules.

Proposed Name of Manufactured Home Rental Community: \_\_\_\_\_

Precinct in which the MHRC Lies: \_\_\_\_\_

Precinct Commissioner: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_

Telephone No: \_\_\_\_\_ (Address) \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip)  
Alternate Phone No. \_\_\_\_\_

Date Application Filed: \_\_\_\_\_

Total Acreage of MHRC: \_\_\_\_\_ Total Acreage of spaces: \_\_\_\_\_

Intended Use of Spaces: Residential: \_\_\_\_\_ Commercial/Industrial: \_\_\_\_\_

Total Number of Spaces: \_\_\_\_\_ Smallest Square Footage: \_\_\_\_\_

Frontage on Existing Road: \_\_\_\_\_

County Road: \_\_\_\_\_

State Road: \_\_\_\_\_

Other Road: \_\_\_\_\_

Property Address/Location: \_\_\_\_\_

Current Legal Description: \_\_\_\_\_

Current Land Area: \_\_\_\_\_ Acres

City ETJ:  Yes  No City Name: \_\_\_\_\_

Is there Floodplain within Subdivision Boundary?  Yes  No

School District(s): \_\_\_\_\_

Source of Water: \_\_\_\_\_  
(Public Water Supply, Rainwater Catchment, Private Well, Shared Well)

Anticipated Wastewater System: \_\_\_\_\_  
(Conventional Septic System, Class I Permitted System, Collective Sanitary Sewer)

Infrastructure Plan with Streets or Drainage Improvements Only

Fiscal Security Type: \_\_\_\_\_

Fiscal Security Expiration Date (If applicable): \_\_\_\_\_

Note: See County Clerk for a list of County Officials (Judge, Commissioners and their addresses)

**INFRASTRUCTURE DEVELOPMENT PLAN CHECKLIST**  
San Jacinto County, Texas

Manufactured Home Rental Community (MHRC) Name: \_\_\_\_\_

**APPLICATION MATERIALS**

- Eight (8) blue line copies of IDP
- Tax certificate(s)
- Letter from 911 Addressing Department  
(Approving drive names)
- Completed IDP and Final Survey application
- Two (2) Mylar copies of IDP
- Electronic copy of Final Survey   
(Copy must be in dxf format in a version no earlier than one version from current)
- Construction plans for drives/drainage and  
construction cost estimate with engineer's  
seal and signature
- Geotechnical Report with engineer's seal and  
signature

**GENERAL INFORMATION**

Comments

- |  |                          |       |
|--|--------------------------|-------|
| MHRC name  | <input type="checkbox"/> | _____ |
| Boundary lines/total acreage                       | <input type="checkbox"/> | _____ |
| Number of spaces                                   | <input type="checkbox"/> | _____ |
| Acreage/square footage and dimensions of<br>spaces | <input type="checkbox"/> | _____ |
| Parks, squares, greenbelts, schools, etc.          | <input type="checkbox"/> | _____ |
| Adjoining subdivisions/MHRC/property<br>owners     | <input type="checkbox"/> | _____ |
| Name and address or surveyor/engineer              | <input type="checkbox"/> | _____ |
| Name and address of owner/applicant                | <input type="checkbox"/> | _____ |
| Vicinity map showing general locations             | <input type="checkbox"/> | _____ |



Manufactured Home Rental Community (MHRC) Name: \_\_\_\_\_

**GENERAL INFORMATION (con't)**

**Comments**

- North arrow, scale and date  \_\_\_\_\_
- Boundary lines of counties, cities and ETJs  \_\_\_\_\_
- School district note or boundaries  \_\_\_\_\_
- Bearings and dimensions  \_\_\_\_\_
- Location to original survey  \_\_\_\_\_
- Spaces and block numbers  \_\_\_\_\_
- Acreage of all spaces  \_\_\_\_\_

**FLOODPLAIN AND DRAINAGE INFORMATION**

- Two – foot elevation contours (10'/NGVD '83)  \_\_\_\_\_
- FEMA flood hazard areas  \_\_\_\_\_
- FEMA 100-year floodplain boundary  \_\_\_\_\_
- 100-year flood benchmark and lat/long  \_\_\_\_\_
- Drainage plan  \_\_\_\_\_
- Location and size of drainage structures  \_\_\_\_\_
- Streams, rivers, ponds, and lakes  \_\_\_\_\_
- 100-Year benchmark and finished floor elevations)  \_\_\_\_\_
- 100-Year benchmark with lat/long  \_\_\_\_\_
- Manufactured Home Rental Community (MHRC Name:  \_\_\_\_\_

Manufactured Home Rental Community (MHRC) Name:

**STREETS & RIGHT OF WAY INFORMATION**

Comments

- |  |                          |       |
|--|--------------------------|-------|
| Location, length, and widths                         | <input type="checkbox"/> | _____ |
| Location, size of easements/driveways                | <input type="checkbox"/> | _____ |
| Number of feet street or road frontage on each space | <input type="checkbox"/> | _____ |
| Location of depth gauges (100-year flood)            | <input type="checkbox"/> | _____ |
| Minimum driveway culvert size                        | <input type="checkbox"/> | _____ |

**WATER, WASTEWATER, UTILITIES INFORMATION:**

- |   |                          |       |
|---|--------------------------|-------|
| Electric, phone, gas, utility providers | <input type="checkbox"/> | _____ |
| Location on utility easements           | <input type="checkbox"/> | _____ |
| Water and sewer utility providers       | <input type="checkbox"/> | _____ |
| On-site sewage facility planning report | <input type="checkbox"/> | _____ |
| Viable percolation area                 | <input type="checkbox"/> | _____ |
| Water supply warning statement          | <input type="checkbox"/> | _____ |
| Wastewater permit statement             | <input type="checkbox"/> | _____ |

**OTHER IDP NOTES:**

- |                              |                          |       |
|------------------------------|--------------------------|-------|
| Development regulations note | <input type="checkbox"/> | _____ |
| Certification of Engineer    | <input type="checkbox"/> | _____ |

**FINAL SURVEY CHECKLIST**  
San Jacinto County, Texas

Manufactured Home Rental Community (MHRC Name: \_\_\_\_\_)

**APPLICATION MATERIALS**

- Eight (8) blue line copies of Final Survey
- Application fees
- Tax certificate(s)
- Letter of water/wastewater availability
- Two (2) Mylar copies of IDP
- Electronic copy of Final Survey   
(Copy must be in dxf format in a version no earlier than one version from current)
- Utility Checklist

**GENERAL INFORMATION**

Comments

- MHRC name  \_\_\_\_\_
- Boundary lines/total acreage  \_\_\_\_\_
- Number of spaces  \_\_\_\_\_
- Acreage/square footage and dimensions of spaces  \_\_\_\_\_
- Parks, squares, greenbelts, schools, etc.  \_\_\_\_\_
- Adjoining subdivisions/MHRC/property owners  \_\_\_\_\_
- Name and address or surveyor/engineer  \_\_\_\_\_
- Name and address of owner/applicant  \_\_\_\_\_
- Vicinity map showing general locations  \_\_\_\_\_
- North arrow, scale and date  \_\_\_\_\_
- Boundary lines of counties, cities and ETJs  \_\_\_\_\_

Manufactured Home Rental Community (MHRC Name: \_\_\_\_\_)

**GENERAL INFORMATION (con't)**

Comments

- School district note or boundaries  \_\_\_\_\_
- Bearings and dimensions  \_\_\_\_\_
- Location to original survey  \_\_\_\_\_
- Lot and block numbers  \_\_\_\_\_
- Acreage of all spaces  \_\_\_\_\_

**FLOODPLAIN AND DRAINAGE INFORMATION**

- Elevation contours (10'/NGVD '83)  \_\_\_\_\_
- FEMA flood hazard areas  \_\_\_\_\_
- FEMA 100-year floodplain boundary  \_\_\_\_\_
- 100-year flood benchmark and lat/long  \_\_\_\_\_
- Drainage plan  \_\_\_\_\_
- Location and size of drainage structures  \_\_\_\_\_
- Streams, rivers, ponds, and lakes  \_\_\_\_\_
- 100-Year benchmark and finished floor elevations)  \_\_\_\_\_
- 100-Year benchmark with lat/long  \_\_\_\_\_

**OTHER FINAL SURVEY NOTES:**

- Certification of Surveyor  \_\_\_\_\_